

PRE-AUTHORIZATION REQUEST FORM



Form: P Contact us: 1860 266 7766 Fax us: 1800-103-4778 /022-42492828 PART - I (To be filled in by Claimant/Patient/Life Assured) Mandatory Documents Attached (Please tick the relevant box) **Driving License** Passport Others(PIs specify) Photo ID Proofs: Pan Card **Election Card** TO BE FILLED BY THE INSURED /PATIENT a) Name of the Patient: b) Gender: Male Female Months d) Date of birth: D D M M Y Y Y Y c) Age: Years e)Contact No.: f) Policy number / Name of corporate: g) Currently do you have any other Mediclaim / Health insurance: Company Name: Give details: h) Do you have a family physician: Name of the family physician: Yes Nο i) Contact number, if any: (PLEASE COMPLETE DECLARATION ON THE REVERSE SIDE OF THIS FORM) TO BE FILLED BY THE TREATING DOCTOR / HOSPITAL a) Name of the treating doctor: b)Contact No.: c) Clinic/Hospital Address:(incl. State, City, Pin Code) d) Nature of illness / Disease e) Relevant clinical findings: with presenting complaints: f) Duration of the present ailment: i) Date of first consultation D D M M Y Y Y Y days ii. Past history of present ailment if any: g) Provisional diagnosis: i. ICD 10 Code: h) Proposed line of treatment: Medical Management Surgical Management Non allopathic treatment Investigation Intensive care i) If Investigation & I or Medical i. Route of drug Management provide details: administration: j) If Surgical, name of surgery: i. ICD 10 PCS Code: k) If other treatments provide: I) How did injury occur: details: ii) Date of injury: $|\ \ \square\ |\ \ M\ M\ M\ Y\ Y\ Y\ Y\ Y$ iii) Reported to Police: No m) In case of accident: i. Is it RTA: No iv. FIR No: v. Injury/Disease caused due to substance abuse/alcohol consumption: (If Yes, attach reports) vi.Test conducted to establish this: Yes ii) Date of Delivery: DDMMYYYYY n) In case of Maternity: **DETAILS OF THE PATIENT ADMITTED Mandatory: Past History** If yes, since of any chronic illness (month / year) a) Date of Admission: DDDMMMYYYY b) Time: H H M M Diabetes M M Y Y c) Is this an emergency/a planned hospitalization event?: Emergency Planned M M **Heart Disease** d) Expected no. of days stay in hospital: Days e) Room Type: MM Hypertension f) Per Day Room Rent + Nursing & Service Charges + Patient's Diet: ₹ Hyperlipidemias M M g) Expected cost for investigation + diagnostics: ₹ Osteoarthritis MM h) ICU Charges: Asthma / COPD / Bronchitis M M I OT Charges: M M Cancer i) Professional fees Surgeon + Anesthetist Fees + consultation Charges ₹ M M Alcohol or drug abuse k) Medicines + Consumables + Cost of Implants (if applicable please ₹ Any HIV or STD M M specify). Other hospital expenses if any: / Related ailments I) All inclusive package charges if any applicable ₹ Any other Ailment give details: m) Sum Total expected cost of hospitalization (PLEASE READ VERY CAREFULLY) **DECLARATION** We confirm having read understood and agreed to the Declarations on the reverse of this form a) Name of the treating doctor: b) Qualification: c) Registration No. with State Code: Hospital Seal Patient I Insured Name & Signature: (Must include Hospital ID)

PLEASE FAX / SCAN PAGE 1 ONLY

DECLARATION BY THE PATIENT / REPRESENTATIVE

- 1. Agree to allow the hospital to submit all original documents pertaining to hospitalization to the Insurer/TP.A after the discharge. I agree to sign on the Final Bill & the Discharge Summary, before my discharge.
- 2. Payment to hospital is governed by the terms and conditions of the policy. In case the Insurer / TPA is not liable to settle the hospital bill, I undertake to settle the bill as per the terms and conditions of the policy.
- 3. All non-medical expenses and expenses not relevant to current hospitalization and the amounts over & above the limit authorized by the Insurer/T.P.A not governed by the terms and conditions of the policy will be paid by me.
- 4. I hereby declare to abide by the terms and conditions of the policy and if at any time the facts disclosed by me are found to be false or incorrect I forfeit my claim and agree to indemnify the Insurer / T.P.A
- 5. I agree and understand that T.P.A is in no way warranting the service of the hospital & that the Insurer / TPA is in no way guaranteeing that the services provided by the hospital will be of a particular quality or standard.
- 6. I hereby warrant the truth of the forgoing particulars in every respect and I agree that if I have made or shall make any false or untrue statement suppression or concealment with respect to the claim, my right to claim reimbursement of the said expenses shall be absolutely forfeited.
- 7. I agree to indemnify the hospital against all expenses incurred on my behalf, which are not reimbursed by the Insurer ITPA.

a) Patient's I Insured's Name:	
b) Contact number:	d) Patient's / Insured's Signature:

HOSPITAL DECLARATION

- 1. We have no objection to any authorized TPA / Insurance Company official verifying documents pertaining to hospitalization.
- 2. All valid original documents duty countersigned by the insured I patient as per the checklist below will be sent to TPA / Insurance Company within 7 days of the patient's discharge.
- 3. All non medical expenses, OR expenses not relevant to hospitalization or illness, OR expenses disallowed in the Authorization Letter of the TPA / Insurance Co, OR arising out of incorrect information in the pre-authorisation form will be collected from the patient.
- 4. WE AGREE THAT TPA I INSURANCE COMPANY WILL NOT BE LIABLE TO MAKE THE PAYMENT IN THE EVENT OF ANY DISCREPANCY BETWEEN THE FACTS IN THIS FORM AND DISCHARGE SUMMARY or other documents.
- 5. The patient declaration has been signed by the patient or by his representative in our presence.
- 6. We agree to provide clarifications for the queries raised regarding this hospitalization and we take the sole responsibility for any delay in offering clarifications.
- 7. We will abide by the terms and conditions agreed in the MOU.

Hospital Seal	
Hospital Seal	

Doctor's Signature

DOCUMENTS TO BE PROVIDED BY THE HOSPITAL IN SUPPORT OF THE CLAIM

- 1. Detailed Discharge Summary and all Bills from the hospital
- 2. Cash Memos from the Hospitals / Chemists supported by proper prescription.
- 3. Receipts and Pathological Test Reports from Pathologists, supported by note from the attending Medical Practitioner I Surgeon recommending such pathological Tests.
- 4. Surgeon's Certificate stating nature of operation performed and Surgeon's Bill and Receipt.
- 5. Certificates from attending Medical Practitioner / Surgeon that the patient is fully cured.